



Biomass Suppliers List

Waste Wood Guidelines

Issue 1.1

Issue: 1.1	Waste Wood Guidelines	
Date: 24/5/23		Page 1 of 4



This is guidance to help you meet the requirements of the RHI Regulations for registrants on the BSL for waste derived wood fuel.

If you are a Self-Supplier and burning your own waste wood fuel or are burning waste wood as a fuel please follow **A**.

If you are supplying a fuel derived from waste wood please follow **B**.

If you are burning and supplying a fuel derived from waste wood fuels please follow **A. & B**.

A. Burning Waste Wood Fuel

What do you need to do? ensure that you

- Have the boiler listed as using waste wood as a fuel on the Renewable Heat Incentive Scheme with Ofgem and fulfil all other requirements of the scheme.
- Hold Environmental Permits or Waste Exemptions for receiving and transporting, storing, processing and burning wood waste fuels.
- Source your fuel from a BSL registered supplier and check that the fuel itself is a BSL registered waste fuel or be registered on the BSL yourself as a supplier of waste wood fuel.
- Maintain Waste Transfer Notes and record the quantities of wood waste fuel supplied (this includes fuel used in your own boiler), along with the relevant BSL Numbers
- Store the wood waste fuel to maintain its condition as per the BSL requirements with regards to maintaining moisture content and no contamination

Without this evidence, the BSL cannot list your fuel and if you are burning without permits or exemptions it could lead to action from your local environmental authority or Ofgem. Compliance will be verified at audit by BSL Administration.

Outside of BSL remit but for information you should:

- Maintain your records so that they can be audited by Ofgem's appointed body.
- Manage the waste ash according to Environment Agency waste guidelines.
- When relying on a Waste Exemption to burn the waste wood fuel, ensure that the emission certificate that is lodged with the RHI application includes the fuel quality that matches the fuel used.

Further Help is at the end of this document.

B. Supplying Waste Wood Fuel

What do you need to do?

Issue: 1.1	Waste Wood Guidelines	
Date: 24/5/23		Page 2 of 4

- Hold an Environmental Permit or Waste Exemption for the waste processing activities on your site (chipping, storing, drying, etc)
- Hold an appropriate licence for transporting waste wood (if applicable)
- Only accept clean grades of wood, typically A Grade (clean, untreated) waste wood as defined by the Wood Recyclers Association *
- Demonstrate the provenance of the waste wood received, and keep it separate from other processing activities and other grades of waste wood.
- Maintain records of the inbound source materials; Waste Transfer Notes (where applicable) with the correctly described waste and waste codes and the amount received per delivery
- Process the material into a fuel that achieves and maintains a declared moisture content
- Register this fuel with BSL (and pay the registration fee)
- You must have a procedure and records in place that checks the customer has the correct Environmental Permit or Waste Exemption to receive and use wood waste fuel. BSL will request confirmation this is in place as part of your BSL application
- Supply the customer with a Waste Transfer Note (with a correctly described Waste Code) and also the details of the BSL registration for the product; the BSL No., the type of fuel, the moisture content, the date and quantity supplied
- Complete quarterly returns to BSL to detail quantities supplied, by individual product number (and pay the quarterly volume-based fee)

Outside of BSL remit but for information you should:

- Maintain your records and samples so that they can be audited by Ofgem’s appointed body
- Check and record the fuel quality before supplying to your customer (the right material at the right moisture content) and retain a sample

When selling any waste wood as a fuel, it must have a LoW¹ (List of Waste) code. BSL guidelines require you to define your waste wood clearly for any customers using WRA guidance. [WRA Guidance](#)

Without this evidence we cannot list your wood fuel on the BSL.

Further Help

The BSL requirements are aligned to Ofgem guidance on waste wood. For more information please visit - [Ofgem](#)

To confirm if the woodfuel you are supplying is solid biomass contained in waste please refer to the Ofgem flow diagram to clearly define you fuel type. [Ofgem Flow Diagram](#)

¹ <https://www.gov.uk/government/publications/waste-classification-technical-guidance>

[WRA-Waste-Wood-Assessment-Guidance-July-2021-V1.pdf \(woodrecyclers.org\)](#) – specifically [Table 4](#)

For more info on permits for burning, transporting, processing:

- Permit from your Local Council you will need to find a registration number and provide that to the BSL, together with the permit.

or

- Other permits or exemption reference(s) can be found here:
 - Environment Agency: Registration Numbers - [Public Register](#)
 - Natural Resources Wales: Permit Numbers - [Public Register](#)
 - Scottish Environment Protection Agency: Licence Numbers - [Public Register](#)

Version Control

Issue No.	Amendment Details	Date
1.0	Final Version Published	04.03.2022
1.1	Updated to current information	24.05.2023